



SECURITY MAINTENANCE PLAN

Last Updated January 3rd, 2022

INTRODUCTION

The security maintenance plan was established to provide our customers with an ultimate peace of mind knowing that your Amatis lighting controls system is always up-to-date and in perfect working conditions. The maintenance of our systems is our top priority and implies periodic check ups of all the elements that make up our lighting controls system. This plan will take into effect each and every time we receive a report from our Vulnerability Disclosure Report form, are contacted through our operations email, or discover the breach internally.

PREVENTATIVE MAINTENANCE OF OUR SYSTEM

Every quarter, Amatis engineers/automated tests conduct a series of tests on our system to verify Amatis devices and firmware is meeting the latest ioXt requirements:

- Audit all tools for critical dependencies
- Check to ensure all our libraries are up to date where feasible
- Check our systems across the national vulnerability database

CORRECTIVE MAINTENANCE OF OUR SYSTEM

When a vulnerability is disclosed, we will:

- Acknowledge receipt of the vulnerability via email, within 1 business day
- Confirm the vulnerability is real
- Implement Response Plan as appropriate
- Implement Communication Plan as appropriate



COMMUNICATION PLAN

When a security breach is identified, we pledge to be as transparent as possible about what steps we are taking during the remediation.

- Within 3 business day, we will inform all impacted customers of:
 - The breach
 - How it impacts their system
 - The temporary solution to ensure their sites are minimally impacted
 - The remediation plan
- When the remediation is completed, we will:
 - Inform all impacted customers of the all clear
 - Provide as much detail as possible, without breaking confidentiality for any customer or project, of the root cause
 - Provide our steps to ensure that this breach is not replicated
- We will maintain an open dialogue to discuss issues.

QUESTIONS

Questions regarding this policy may be sent to operations@amatiscontrols.com. We also invite you to contact us with suggestions for improving this policy.

DOCUMENT CHANGE HISTORY

Version	Date	Description
1.0	January 3rd, 2022	First issuance